**Application form for changing department**

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| --- | --- | --- | --- |
| Course |  | Department |  |
| Student ID |  | Semester |  |
| Name in Full |  | Contact No. |  |

\* Attachment : Transcript, Application form for credit recognition from the change of department.

I hereby apply for changing department and ask for your kind consideration and permission.

Department for moving in: Dept Major

Reason of changing department (Filling out the blanks in detail)

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|  |

The content of grade earned

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Semester  Classification | 1st semester | 2nd semester | 3rd semester | 4th semester | Others  (Recognized credits from Master’s) | Total | | Confirmation |
| Credits | Cumulative  GPA |
| Total Credits earned |  |  |  |  |  |  |  |  |
| GPA |  |  |  |  |  |

I hereby pledge I will obey all the rules regarding the change of department.

(year) (month) (day)

Applicant : (Signature)

**To President of Ajou University**

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| Department of moving in | Academic Advisor | Chief of Department |
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We agree with the change of the department for the student stated above.

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| Department of moving out | Academic Advisor | Chief of Department |
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